

## USEFUL LINKS AND CONTACTS

- **Useful information for applicants coming from a non-EU country:**  
<https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-second-cycle-degree-programmes/enrolling-in-a-second-cycle-degree-programme-if-you-come-from-a-non-eu-country>
- **Declaration of Value, Translation and Legalization - (applicants with foreign qualification):**  
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>
- **Enrolment – Foreign Qualification:**  
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>
- **Enrolment – Italian qualification:**  
<https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-second-cycle-degree-programmes/enrolling-in-second-cycle-degree-programmes> (in English)  
<https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/iscrizione-ai-corsi-di-laurea-magistrale/iscrizione-ai-corsi-di-laurea-magistrale> (in Italian)
- **How to enrol:**  
<https://corsi.unibo.it/2cycle/arts-museology-curatorship/how-to-enrol>  
(read the paragraph “Matriculation” at the bottom of the website)
- **Fees for students enrolling in the first year**  
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines>
- **Scholarships, aid and benefits for students:**  
<https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/Scholarships-aid-benefits>
- **Visa and rules for residence in Italy:**  
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/visa-and-rules-for-residence-in-italy>

- **Residence permit (Italian visa):**

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/residence-permit>

- **Residence Permit (FAQ):**

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/residence-permit-1>

- **Registration with the Anagrafe (for EU students enrolled in a degree programme):**

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/registration-with-the-anagrafe>

- **Medical assistance for foreign students:**

<https://www.unibo.it/en/services-and-opportunities/health-and-assistance/medical-assistance/medical-assistance-for-foreign-students>

- **Housing and Residences in Bologna:**

<https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/housing-and-residences/housing-and-residences-in-bologna/housing-and-residences-in-bologna>

- **Living Costs:**

<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/living-in-the-city/living-costs-in-bologna>

- **Living Bologna:**

<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/living-bologna>

- **How to improve your Italian:**

<https://www.unibo.it/en/international/improving-italian-language/how-to-improve-your-italian-language>

- **Services and opportunities:**

<https://www.unibo.it/en/services-and-opportunities>

- **Conventions with cinemas, museums and theatres**

<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/conventions-with-cinemas>

## **CONTACTS:**

### **Visual Arts Degree Programme Director**

For information on: academic matters regarding the Visual Arts degree programme and the international curriculum in Arts, Museology and Curatorship

Prof. Chiara Tartarini

e-mail: [chiara.tartarini@unibo.it](mailto:chiara.tartarini@unibo.it)

### **AMaC – International Curriculum Director**

For information on: scientific and didactic matters regarding the international curriculum in Arts, Museology and Curatorship

Prof. Anna Rosellini

e-mail: [anna.rosellini@unibo.it](mailto:anna.rosellini@unibo.it)

### **Admin. Programme Coordinator:**

For information on: Degree Programme, admission requirements and procedures, administrative procedures

Anke Elisabeth Fischer

Via Zamboni 34

40126 Bologna

e-mail: [amac@unibo.it](mailto:amac@unibo.it)

Opening hours: on appointment

### **Degree Programme Tutor (Helpdesk Visual Arts & AMaC)**

For information on: method of access to the degree programme, conduct of learning activities, information about logistics or organisational matters

Opening hours: the tutor receives on appointment

e-mail: [cdl.artivisive@unibo.it](mailto:cdl.artivisive@unibo.it)

### **AMaC Students' Tutor**

For information on: student issues (e.g. study advice, Italian study and exam system, logistics)

Opening hours: the tutor receives on appointment

e-mail: [giulia.didomenico6@unibo.it](mailto:giulia.didomenico6@unibo.it)

### **International Desk – information and guidance for international students**

Via Filippo Re, 4

40126 Bologna

[internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

Opening hours:

Monday, Wednesday, Friday 10 am-12 am  
Tuesday 9 am-11.15 am / 2.30 pm- 3.30 pm  
Thursday 2.30 pm-4.00 pm

<https://www.unibo.it/en/international/contacts-for-international-students>

**Student Administration Office – Enrolments, changes and transfers, degree, diploma supplements**

Virtual Help Desk: [Connect](#)

[To connect, please read these instructions](#)

Opening hours:

Tuesday 9:00 - 12:00 and 14:00 - 15:30;

Wednesday 9:00 - 12:00;

Thursday 14:00 - 15:30;

Friday 9:00 - 12:00

[seglet@unibo.it](mailto:seglet@unibo.it) \*

Tel: + 39 051 2080330

**-Office to submit documents**

Via Marsala 49/A - 40126 Bologna

Opening hours: Thursday 9:00 – 12:30 (by appointment only)

**\*Please write using your official university mailbox (name.surname@studio.unibo.it), stating name, surname, degree programme and student ID number (if already possessed).**

**International Student Administration Office – Submitting documents and completion of matriculation to degree programmes in Bologna, for students with foreign qualifications**

Virtual Help Desk: [Connect](#)

[To connect, please read these instructions](#)

Opening hours: Tuesday and Friday 9:00 - 11:00

Via Marsala 49/A

40126 Bologna

[segstudentbo@unibo.it](mailto:segstudentbo@unibo.it)\*

Opening hours, by appointment:

Tuesday 14:00-16:00

Wednesday 9:30-12:00

**\*Please write using your official university mailbox (name.surname@studio.unibo.it), stating name, surname, degree programme and student ID number (if already possessed).**